

Upon notice duly given under Arizona Revised Statutes, Section 38-431, et seq., as amended, the City Council of the City of Bullhead City held a Special Meeting on Tuesday, December 3, 2024, in the Council Chambers, 1255 Marina Blvd., Bullhead City, Arizona.

CALL TO ORDER

Mayor D’Amico called the special meeting to order at 4:00 p.m.

ROLL CALL

Council Present

Alfonzo, Dallman, D’Amico, Head, Newlin, O’Neill, Ring

Council Absent

None

Staff Present:

CITY MANAGER: Toby Cotter

CITY ATTORNEY: Garnet Emery

CITY CLERK: Debie Ogden

PUBLIC WORKS DIRECTOR: Angie Johnson

RECREATION SUPERINTENDENT: Dave Heath

DISCUSSION ITEM(S)

1. Discussion regarding the Bullhead City Community Park Conceptual Master Plan.

City Manager Cotter said this is not the first time they are talking about the Community Park Master Plan. He said as the city moves forward to improve Community Park, a master plan is mandatory because the park sits on federal land and a parks and public lease is also required.

City Manager Cotter said staff hired a firm to master plan Community Park. He said everyone agreed to add a new commercial boat launch and splash pad, and said those improvements were added to the north side of the park. He said after those improvements were made, it was decided that a good master plan was needed and a professional company needed to be hired, and said previous master plans were done in-house. He said this meeting was to answer any questions or concerns the council may have before tonight’s meeting. He said adopting the proposed master plan does not mean everything in the plan is guaranteed, and said the master plan can be modified. He said changes can be made by future councils, grant opportunities, or for the overall improvement of the park. He said the master plan is just a guide of the park. He said it shows a dog park on the east side of the highway is wanted, along with paved parking lots, restrooms, and other amenities. He said the master plan is a document that will be used by staff so they can start the planning process, apply for grants, and start budgeting for needed items. City Manager Cotter said it will take at least 10 years to complete Community Park and will cost at least \$30 million depending on inflationary issues in the future.

Public Works Director Johnson said staff brought the Community Park Master Plan to the Parks and Recreation Commission on August 20, 2024 for their input and recommendations. She said they addressed their suggestions and are now moving the plan forward for the Council’s approval.

Public Works Director Johnson said on the north side of the park, there is currently a boat ramp, playground, splash pad, and dog park. She said it was suggested during a Parks and Recreation Commission Meeting that some amenities, overlooks, and walking trails be moved to where the large

pavilion is currently located. She said it was suggested that more outlooks be added along with areas for food trucks and more places for people to hook up to electricity for special events.

Public Works Director Johnson said the Bullhead Area Chamber of Commerce and the Bullhead Belle is in the south part of the park. She said traffic flow was changed to make it more user friendly, but also defines roadways through the parks. She said it was also suggested to add more parking, beach space, and ramadas south of Laughlin Ranch Boulevard. She said to the south side of the wash there are defined roadways and a parking lot. She said it was suggested that ramadas, beach volleyball courts, another lookout, and a walking trail be added to the area.

Public Works Director Johnson said across Community Park and on the south end more parking is to be added along with a sports complex to include a multi-use field that is large enough for cricket, soccer, or flag football. She said there is also a large pickleball complex, additional restrooms, playgrounds, and additional parking.

Public Works Director Johnson said north of Laughlin Ranch Boulevard there will be more parking, an additional playground, bike paths, walking paths and a new dog park with water access at different locations for dogs of different sizes. She said a maintenance yard might be added and possibly an archery area on the very far northwest corner. She said there is also a walking path and trails that go underneath where the box culverts are to give the public easy access between the east and west side of Highway 95.

Public Works Director Johnson said there will be restrooms approximately every 400 feet. She said an ADA accessible ramp and walkway is to be added just south of the Bullhead Belle. She briefly spoke about different concepts of ADA ramps going into the river and the protected swimming area. She said a first aid station and cooling station was added to the middle of the south end of Community Park.

Mayor D'Amico said he did not want people who are not handicapped to be able to hang around the wheelchair ramp in the ADA access area. He said he wanted to make sure that handicapped people have priority access to the ramp, or make it so that it can only be accessed by people who are handicapped. City Manager Cotter said staff will think of a way to manage and regulate the ADA access points and report back to the Council.

Council Member O'Neill said to access the restrooms at the south beach area, people will have to walk across the hot parking lot. He asked if the restrooms can be placed a little closer to the beach area. Public Works Director Johnson said they can look into it. She said they must be careful not to place the restroom too close to the river. Council Member O'Neill said he is concerned that added structures may block the view of the river from Highway 95. Council Member O'Neill said a new dog park will be added and the entrance is right off Laughlin Ranch Boulevard. He said it will be tricky for people to enter and exit because of cars that will be coming down the hill. Public Works Director Johnson said they can readjust the median, but the existing entrances into Community Park would not be changed. She said there are options to look at different entrances, but they prefer people to enter using Laughlin Ranch Boulevard.

Council Member Newlin said he felt that the meetings with the Parks and Recreation Commission and the Council brought about some good ideas that were incorporated into the plan.

Vice Mayor Alfonzo said the master plan is showing very high buildings along Community Park and asked if the city is going to allow such tall buildings. City Manager Cotter said the consultant was trying to convey that there was a boardwalk and walking area long the beach. He said it is not the city's intent to allow such tall buildings. Vice Mayor Alfonzo said the master plan is showing small two story apartments, and said he would like them to be single story instead of two story. City Manger Cotter said those buildings would probably become huts and/or gazebos. Vice Mayor Alfonzo said the master plan shows a small walkway along the river and asked who will be jetting the water. City Manager Cotter said the U.S. Army Corps of Engineers and the Bureau of Reclamation will have to be involved. City Manager Cotter said staff has spoken with the Army Corps of Engineers about this idea before the master plan. He said there is a way to build a dock that creates protection for the swim beach area, but it will require an elevated permitting process through the Army Corps of Engineers. He said it is most likely that the master plan would end up having light safety precautions such as buoys and handrails. Vice Mayor Alfonzo asked if there would be enough parking. City Manager Cotter answered affirmative.

Mayor D'Amico asked if anyone from the public wanted to speak on this item. No one spoke.

Mayor D'Amico said the master plan is just a concept, and some of the amenities included in the document may never happen while other things may happen.

Vice Mayor Alfonzo made a motion to adjourn the special meeting and convene into executive session at 4:31 p.m. Council Member Ring seconded the motion.

VOTE: AYES: Alfonzo, Dallman, D'Amico, Head, Newlin, O'Neill, Ring
NAYS: None ABSENT: None

MOTION CARRIED

EXECUTIVE SESSION

1. Legal advice concerning the settlement of the matter of Falche v. City of Bullhead City (United States District Court for the District of Arizona, 3:23-CV-08031-DLR). Arizona Revised Statutes § 38-431.03(A)(3).

Council Member Ring made a motion to adjourn from executive session and the special meeting at 5:03 p.m. Council Member Head seconded the motion.

VOTE: AYES: Alfonzo, Dallman, D'Amico, Head, Newlin, O'Neill, Ring
NAYS: None ABSENT: None

MOTION CARRIED

ADJOURNMENT

Mayor D'Amico declared the special meeting adjourned at 5:03 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct record of the special meeting of the City Council of the City of Bullhead City held on the 3rd day of December 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 12th day of December 2024.



Debie Ogden, MMC, EPM
City Clerk

Upon notice duly given under Arizona Revised Statutes, Section 38-431, et seq., as amended, the City Council of the City of Bullhead City held a regularly scheduled meeting on Tuesday, December 3, 2024, in the City Council Chambers, 1255 Marina Boulevard, Bullhead City, Arizona.

CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor D’Amico called the meeting to order at 5:30 p.m. and invited Pastor Bill Jones from Bethel Community Church to deliver the invocation. Cub Scout Pack 56 presented the colors and led the assembly in the Pledge of Allegiance to the Flag.

ROLL CALL

Council Present

Alfonzo, Dallman, D’Amico, Head, Newlin, O’Neill, Ring

Council Absent

None

Staff Present:

CITY MANAGER: Toby Cotter

CITY ATTORNEY: Garnet Emery

CITY CLERK: Debie Ogden

POLICE CHIEF: Robert Trebes

FINANCE DIRECTOR: Robert Drexler

PUBLIC WORKS DIRECTOR: Angie Johnson

UTILITIES DIRECTOR: Mark R. Clark

HUMAN SERVICES DIRECTOR: Jeff Tipton

DEVELOPMENT SERVICES DIRECTOR: Saritti Chooniyom

PRESENTATIONS AND PROCLAMATIONS

1. Honoring Pastor Allen Cates for 25 years of service as founder of the Bullhead Regional Food Bank, presented by BHHS Legacy Foundation, City of Bullhead City and Bullhead Regional Food Bank.

Mayor D’Amico presented a Certificate of Appreciation to Pastor Cates. Teri Tomlinson congratulated Pastor Cates on 25 years of service to Bullhead City. Chris Morgan thanked Pastor Cates for his dedication to Bullhead City. Steven Brown read a prepared statement and thanked Pastor Cates for his hard work and dedication to Bullhead City. Pastor Cates said he was honored to be in attendance tonight. He briefly spoke about how he started the food bank.

OPEN CALL TO THE PUBLIC

Mayor D’Amico opened the call to the public.

Darren Anderson from Mohave Community College spoke about upcoming programs and events happening at Mohave Community College.

Jose Salvadore spoke about pet owners who are walking their dogs in his neighborhood and not picking up after them.

Tina Jet from Life Wire Healing Studio spoke about her business and services they offer.

2. Boom Box Parade

City Manager Cotter said the Boom Box Parade is taking place on Friday, December 6th. He said Hancock Road will be closed at approximately 4:45 p.m. He said they are expecting over 5,000 people to attend the event.

3. Senior Games

Recreation Manager Janie Figueroa said they renamed the event to the “Golden Games”. She said the entire event has been revamped, and said they are receiving a lot of positive feedback on the changes. She said there are already 188 people registered to participate in the event, and said the events are for athletes 50 and over, and said the event takes place on January 12-19, 2025.

4. Red Light Enforcement

Police Chief Trebes said they held another red light campaign approximately two weeks ago. He said the campaign lasted for three days, and said it was very successful. He said seven officers conducted 12 different details at two hours each. He said the conducted 20 stops, issued 19 citations which consisted of 15 red light violations, one warning, and two arrests. He asked all drivers to slow down and stop at red lights.

MAYOR AND COUNCIL MEMBERS’ REPORTS ON CURRENT EVENTS

Council Member Newlin wished everyone a joyous holiday season and asked everyone to consider shopping local for all their holiday gifts.

ITEMS WITHDRAWN FROM CONSENT AGENDA

None

CONSENT AGENDA

Council Member O’Neill made a motion that Items No. 1 through 4 on the Consent Agenda be approved in accordance with the reports, certifications and recommendations furnished each Council Member and without further discussion. Vice Mayor Alfonzo seconded the motion.

VOTE: AYES: Alfonzo, Dallman, D’Amico, Head, Newlin, O’Neill, Ring

NAYS: None ABSENT: None

MOTION CARRIED

Items on the Consent Agenda were approved as follows:

1. Approve the minutes of the October 28, 2024 Special Council Meeting, November 5, 2024 Regular Council Meeting, and November 19, 2024 Regular Council Meeting. (City Clerk Ogden)
2. Appoint Council Member Rodney Head to serve as the Bullhead City Council Representative on the WACOG (Western Arizona Council of Governments) Executive Board. (Human Services Director Tipton)

3. Approve to accept the dedication of a 10-foot wide public utility easement along Pocito Lane, Paseo Grande, and Calle Gaviota, Section 19, T20N, R21W, Bullhead City, Arizona. (Utilities Director Clark)
4. Approve, in substantial form as presented, the “Stipulation Re: Settlement” in the matter of Blaise and Carla Falche v. the City of Bullhead City in the amount of \$90,000.00 (City’s portion is a \$5,000.00 deductible), plus sewer line remediation in the estimated amount of \$5,000.00 (City Attorney Emery)

PUBLIC HEARINGS ON ITEMS PULLED FROM CONSENT AGENDA

None

BOARD/COMMISSION/COMMITTEE APPOINTMENTS

None

PUBLIC HEARINGS ON LIQUOR LICENSE APPLICATIONS

None

ACTION ITEMS

Building, Planning and Zoning Items

None

Bid Awards, Contracts, Intergovernmental Agreement, and Purchases

5. Discussion and possible action to approve the purchase of one 2024 Caterpillar 4105 IL Industrial Loader with cab from Empire Machinery of Kingman, Arizona, in an amount not to exceed \$131,512.05 and authorize the City Manager or his designee to issue resulting payments on behalf of the City. (Public Works Director Johnson)

Public Works Director Johnson said this item will be used in the Parks Department. She said the loader comes with a box blade on it, and said this is a budgeted item. She said the contract was sent out to other vendors or government agencies to find the best price so the city could piggyback off those contracts. She said \$200,000 was budgeted for this item, and said the cost came in at \$131,000.00. She said the loader has a 60 month warranty or 5,000 hours, whichever comes first.

Vice Mayor Alfonzo said the contract states there will be training for use of the equipment and asked how much training employees will receive. Public Works Director Johnson said the vendor will come out and go over the equipment and teach staff how to use it and how to check the fluids. She said the training will take approximately two hours.

Mayor D’Amico asked if anyone from the public wanted to speak on this item.

Scotty McClure asked why suddenly Public Works Director Johnson is shopping local, and said it was great that the taxes are staying in Mohave County, and the city will not have to pay a large shipping fee.

Shawn Regan said he was in favor of this purchase. He said employees need the proper equipment to do their jobs.

Council Member Ring made a motion to approve the purchase of one 2024 Caterpillar 4105 IL Industrial Loader with cab from Empire Machinery of Kingman, Arizona, in an amount not to exceed \$131,512.05 and authorize the City Manager or his designee to issue resulting payments on behalf of the City. Council Member Head seconded the motion.

VOTE: AYES: Alfonzo, Dallman, D’Amico, Head, Newlin, O’Neill, Ring
NAYS: None ABSENT: None

MOTION CARRIED

6. Discussion and possible action to approve the purchase of one Broce Broom RCT-350 from Empire Machinery of Kingman, Arizona, in an amount not to exceed \$92,425.07 and authorize the City Manager or his designee to execute the contract and issue resulting payments on behalf of the City. (Public Works Director Johnson)

Public Works Director Johnson said this broom will kick dirt to the side of the road, and said it has a water tank on it. She said it will be used for flood clean-up and on streets that do not have curbs and gutters. She said they budgeted \$100,000 for this item and said the cost came in at \$92,425.07. She said this item has a 1-year warranty.

Mayor D’Amico asked if anyone from the public wanted to speak on this item. No one spoke.

Council Member Dallman made a motion to approve the purchase of one Broce Broom RCT-350 from Empire Machinery of Kingman, Arizona, in an amount not to exceed \$92,425.07 and authorize the City Manager or his designee to execute the contract and issue resulting payments on behalf of the City. Vice Mayor Alfonzo seconded the motion.

VOTE: AYES: Alfonzo, Dallman, D’Amico, Head, Newlin, O’Neill, Ring
NAYS: None ABSENT: None

MOTION CARRIED

7. Discussion and possible action to approve the “Amendment to Agreement for Removal and Installation of New Pump and Motor for Well 9” in the amount of \$22,388.91, for a total contract price of \$142,397.89 plus applicable sales tax, and authorize the City Manager to execute the amendment and issue resultant payments. (Utilities Director Clark)

Utilities Director Clark said he briefly spoke about this matter at the last council meeting when the installation of the new pump and motor was approved. He said when they were doing the repair, they removed the column pipe and found that it was so badly corroded that they had to cut it out instead of pulling it out piece by piece. He said the added cost of the project is to add a new column pipe, and said the cost was not included in the original bid because they did not know they needed it. He said they are now getting approximately 25 gallons per minute more out of the well now that it has been rehabbed.

Mayor D'Amico said he just returned from the National Mayor's Water Conference. He said during the conference he found out that obtaining funds for infrastructure is a national crisis with all the cities that own their own water company. He said cities everywhere are wondering how they are going to get money to pay for their infrastructure. He said he spoke with many mayors that cannot put any funds into their infrastructure. He said he was very thankful that Bullhead City has the resources it does right now.

Mayor D'Amico asked if anyone from the public wanted to speak on this item.

Shawn Regan said Utilities Director Clark is top notch when it comes to things like this, and said he is proud to have him as the Utilities Director. He said he understands that he needs to spend a lot of money, but it is not his fault. He said he wanted to make it known that he trusts Utility Director Clark's judgement. He said he is hopeful that the city will receive the grant that is needed to get the filtration station up and running.

Vice Mayor Alfonzo made a motion to approve the "Amendment to Agreement for Removal and Installation of New Pump and Motor for Well 9" in the amount of \$22,388.91, for a total contract price of \$142,397.89 plus applicable sales tax, and authorize the City Manager to execute the amendment and issue resultant payments. Council Member Newlin seconded the motion.

VOTE: AYES: Alfonzo, Dallman, D'Amico, Head, Newlin, O'Neill, Ring
NAYS: None ABSENT: None

MOTION CARRIED

Other Business

8. Discussion and possible action to adopt the Bullhead City Community Park Conceptual Master Plan Update (RFQ #2023-29/Project 23-P-008). (Recreation Supervisor Heath)

City Manager Cotter said a Work Session was held this afternoon regarding the Bullhead City Community Park Conceptual Master Plan. He said now is the time for any Council Members or anyone from the public to ask questions before the plan is possibly adopted. He said upon adoption, staff will submit the master plan to the Bureau of Land Management as the city's master plan, and said the current council and future councils have the right to revise it.

Public Works Director Johnson said a workshop with the Parks and Recreation Commission was held in August. She briefly spoke about some of the comments and suggestions that were made by commission members and the changes that were made.

Council Member Newlin said the conceptual plans play an important role in the development process. He said if the plan is approved tonight, he will focus his attention on the development of the park as it is presented to the council, public safety in the park, and usability for locals and visitors. He said he liked the conceptual plan.

Council Member Ring made a motion to adopt the Bullhead City Community Park Conceptual Master Plan Update (RFQ #2023-29/Project 23-P-008). Council Member Dallman seconded the motion.

VOTE: AYES: Alfonzo, Dallman, D'Amico, Head, Newlin, O'Neill, Ring
NAYS: None ABSENT: None

MOTION CARRIED

COUNCIL REQUESTED ITEMS

None

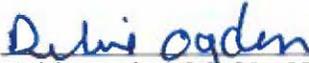
ADJOURNMENT

There being no further business to come before the Council, the Mayor declared the meeting adjourned at 6:44 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct record of the regular meeting of the City Council of the City of Bullhead City held on the 3rd day of December 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 12th day of December 2024.



Debie Ogden, MMC, CPM
City Clerk