

Upon notice duly given under Arizona Revised Statutes, Section 38-431, et seq., as amended, the City Council of the City of Bullhead City held a Special Meeting on Friday, October 31, 2025, in the Council Chambers, 1255 Marina Blvd., Bullhead City, Arizona.

CALL TO ORDER

Mayor Head called the special meeting to order at 9:30 a.m. Vice Mayor Alfonzo led the assembly in the Pledge of Allegiance to the Flag.

ROLL CALL

Council Present

Alfonzo, Dallman, Head (via telephone), Newlin, O'Neill, Ring, Smith

Council Absent

None

Staff Present:

CITY MANAGER: Toby Cotter

CITY ATTORNEY: Garnet Emery

CITY CLERK: Debie Ogden

DISCUSSION ITEM(S)

1. **PUBLIC HEARING:** Discussion and possible action to make a recommendation to the Arizona Department of Liquor Licenses and Control to approve the application for a Series 5 (Government) License Job No. 362073 submitted by Toby R. Cotter for the Chaparral Golf and Country Club located at 1260 Mohave Drive in Bullhead City; and further, authorizes the City Manager to engage in any amendments with the Department of Liquor Licenses and Control that reflects the new name of the operation, and to take all necessary actions for the issuance and management of the license in accordance with the law. (City Clerk Ogden)

City Manager Cotter stated that this was the first opportunity, by statute, for the City to present the liquor license for approval. He said with Council's approval, Ann Roberts, who oversees the Marketplace, would pursue transferring the liquor license from CCC, Inc. to the City. He noted that the timing of the state's approval was uncertain and could take a day or more, potentially resulting in a short period without liquor service at Chaparral Country Club, as CCC, Inc.'s license expired when the City assumed management of the restaurant, bar, and other facilities. He added that the facility would remain open, serving food, though the golf course was not yet ready to reopen following reseeding and maintenance. He stated that staff would communicate with members and neighbors regarding the temporary lack of liquor service. He explained that if delays occurred, the city had a backup plan to allow a nonprofit organization to obtain a one-day liquor license for special events. He emphasized that the city was planning long-term for the facility's success, and staff would work with the State to expedite the license process as quickly as possible.

City Manager Cotter stated that the liquor license under consideration was a Series 5 license, the same type held by the city for the Bullhead Belle and the Optimum Community Center. He explained that this license type is granted to cities and towns by the State of Arizona and requires both a public hearing and Council approval.

Mayor Head opened the public hearing. Having no one present wishing to speak, Mayor Head closed the public hearing.

Council Member Smith asked if the facility would be open by her meeting on Wednesday. City Manager Cotter responded that if the liquor license was not obtained by then, staff would coordinate with a local nonprofit organization to provide service if needed. He noted that Ann Roberts, who had previously worked with the State on other Series 5 licenses, would contact the State immediately after the meeting to expedite the process. He reiterated that while the exact timing was uncertain, the city had a backup plan in place for any scheduled activities or events.

Vice Mayor Alfonzo asked whether nonprofit organizations assisting with liquor service would be compensated for their time and use of their license. City Manager Cotter explained that if the city's license was not yet issued and a special event occurred, the City would partner with a nonprofit group such as the Kiwanians or Rotarians to operate under a special use liquor permit. He clarified that the arrangement would be entirely at the nonprofit's discretion, with any proceeds retained by the organization. The city would not request or receive any portion of the profits.

Council Member Dallman asked for clarification regarding the facility's name, noting that the paperwork notates the name would be changed from *Chaparral Golf and Country Club* to *Chaparral Golf and Restaurant*. City Manager Cotter confirmed that the name change was included in the motion, authorizing the City Manager to proceed with updating the name to *Chaparral Golf Course and Restaurant* in the related documents.

Council Member Smith made a motion to recommend to the Arizona Department of Liquor Licenses and Control to approve the application for a Series 5 (Government) License Job No. 362073 submitted by Toby R. Cotter for the Chaparral Golf and Country Club located at 1260 Mohave Drive in Bullhead City; and further, authorizes the City Manager to engage in any amendments with the Department of Liquor Licenses and Control that reflects the new name of the operation, and to take all necessary actions for the issuance and management of the license in accordance with the law. Vice Mayor Alfonzo seconded the motion.

VOTE: AYES: Alfonzo, Dallman, Head, Newlin, O'Neill, Ring, Smith

NAYS: None ABSENT: None

MOTION CARRIED

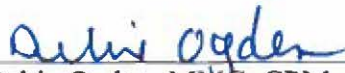
ADJOURNMENT

Mayor Head declared the special meeting adjourned at 9:49 a.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct record of the special meeting of the City Council of the City of Bullhead City held on the 31st day of October 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 6th day of November 2025.


Debbie Ogden, MMC, CPM
City Clerk