

Upon notice duly given under Arizona Revised Statutes, Section 38-431, et seq., as amended, the City Council of the City of Bullhead City held a Special Meeting on Tuesday, March 4, 2025, in the Council Chambers, 1255 Marina Blvd., Bullhead City, Arizona.

**CALL TO ORDER**

Mayor D'Amico called the special meeting to order at 3:30 p.m.

**ROLL CALL**

Council Present

Alfonzo, Dallman, D'Amico, Head, Newlin, O'Neill, Ring

Council Absent

None

Staff Present:

CITY MANAGER: Toby Cotter

CITY ATTORNEY: Garnet Emery

CITY CLERK: Debie Ogden

FINANCE DIRECTOR: Robert Drexler

UTILITIES DIRECTOR: Mark Clark

**3:30 P.M.**

1. The City Council will convene at the new Bullhead City Animal Resource Center for a tour of the new facility. Following the tour, City Council Members will return to the Council Chambers.

The City Council convened at the Bullhead City Animal Resource Center for a tour of the new facility. Following the tour, City Council Members returned to the Council Chambers.

**4:45 P.M.\***

**COUNCIL WORK SESSION DISCUSSION ITEM**

2. Discussion regarding possible changes to the Comprehensive Fee Schedule.

City Manager Cotter said this is an annual exercise of the City Council. He said normally staff propose several changes to the Comprehensive Fee Schedule, and said this year there are no proposed changes to the Building Department or the Planning and Zoning Department. He said each year staff looks at their department's fee schedule to see if anything is missing from the fee schedule or if anything needed to be added or changed.

City Manager Cotter said on page 41 of the Comprehensive Fee Schedule, there is a line that says "Budget" and the fee is \$25.00. He said the fee is if someone asked for a printed copy of the budget. He said the line used to say "Annual Adopted Budget", but some people ask for the tentative or preliminary budget and not just the annual adopted budget. He said the budget is available for viewing online. City Clerk Ogden said a printed copy of the proposed budget is available at City Hall for public viewing and a copy is placed at the back of the Council Chambers during the budget sessions. City Manager Cotter said in the past the Clerk's Office would provide copies of the

budget free of charge as a courtesy. He said if several people requested a printed copy of the budget, it would soon become very costly and time consuming for the Clerk's Department. He said anyone requesting a copy of the budget should have to pay for it like they would an other type of document. City Manager Cotter asked the Council if they had any questions. There were no questions.

City Manager Cotter said they added a \$1,000 fee to rent the Gary Keith Park Pavillion. He said most of the park rentals are for private rentals, and said there is no charge for nonprofits to rent the parks. He said this fee is if someone wanted to rent the pavilion for private use. City Manager Cotter asked the Council if they had any questions.

Vice Mayor Alfonzo asked if reserved signs are placed in the park if someone rents them. City Manager Cotter said staff typically does not place reserved signs in the park. He said it is up to the renter to keep the area they rented cordoned off.

Council Member O'Neill asked if the pavilion is the new amphitheater inside Gary Keith Park. City Manager Cotter answered affirmative. Council Member O'Neill said a \$1,000 fee to rent the pavilion seems light. City Manager Cotter said they will go over all the fees again next year and make any necessary adjustments. Council Member O'Neill asked if there were any type of requirements as to what kind of event can take place at the pavilion. City Manager Cotter said someone who is interested in renting the pavilion would have to fill out an application and said upon legal advice, there is very little that would not be allowed at the pavilion.

Council Member Head asked what is included in the \$1,000 fee. City Manager Cotter said the \$1,000 is just the rental fee. He said if a promoter asks to have city staff available for things such as picking up trash and keeping the park clean during the event, there will be an additional fee.

Utilities Director Clark said the city has had a number of water lines broken throughout the community by contractors or citizens. He said the Lost Water Fees is specifically for when someone breaks a water line. He said every year the city loses approximately 35,000,000 gallons of water due to people breaking water lines. He said the fee will reimburse the city for the lost water.

Council Member Newlin said he wanted to inform City Manager Cotter that the RC community may want to rent the RC track in the near future. City Manager Cotter said there are numerous parts of the parks that do not have a rental rate. He said the city did not envision renting the RC track or the RC airplane space, but it is something to think about in the future.

Council Member Head asked what would happen if someone was going to dig and had an area marked, but the water line was not located where is was shown on the map. Utilities Director Clark said the person would not be charged because the line was mismarked. Council Member Head asked Utility Director Clark if he thought there were a lot of water lines throughout the city that were mismarked. Utilities Director Clark said they have not had a lot of issues with mismarked water lines.

Mayor D'Amico said he supports this fee. He asked how they would determine how much water loss there was. Utilities Director Clark said they know what the line pressure is, the diameter of the line, and how long the water ran, so staff will be able to use that information to calculate how much water was lost.

City Manager Cotter said in the past, the city allowed people to rent the council chambers for a fee because there were not any meeting spaces available throughout the city. He said he would like to remove all rental fees and stop renting out the council chambers because there are now plenty of meeting rooms available throughout the city. It was the consensus of the Council to delete all fees related to renting the Council Chambers.

Vice Mayor Alfonzo asked if the Comprehensive Fee Schedule is posted on the city's website. City Manager Cotter answered affirmative, and said it can be found under the Finance page. Finance Director Drexler said the proposed budget is also posted on the Finance page.

#### **ADJOURNMENT**

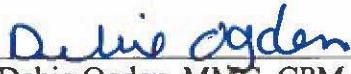
Mayor D'Amico declared the special meeting adjourned at 4:43 p.m.

\*See March 4, 2025 Regular Council Meeting Minutes for Mayor D'Amico's comments.

#### **CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct record of the special meeting of the City Council of the City of Bullhead City held on the 4th day of March 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 12th day of March 2025.

  
Debie Ogden, MMC, CPM  
City Clerk

Upon notice duly given under Arizona Revised Statutes, Section 38-431, et seq., as amended, the City Council of the City of Bullhead City held a regularly scheduled meeting on Tuesday, March 4, 2025, in the City Council Chambers, 1255 Marina Boulevard, Bullhead City, Arizona.

**CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor D'Amico called the meeting to order at 5:30 p.m. and invited Captain John Birks of the Salvation Army to deliver the invocation. Mayor D'Amico led the assembly in the Pledge of Allegiance to the Flag.

**ROLL CALL**

Council Present

Alfonzo, Dallman, D'Amico, Head, Newlin, O'Neill, Ring

Council Absent

None

Staff Present:

CITY MANAGER: Toby Cotter

CITY ATTORNEY: Garnet Emery

CITY CLERK: Debie Ogden

POLICE CHIEF: Robert Trebes

FINANCE DIRECTOR: Robert Drexler

PUBLIC WORKS DIRECTOR: Angie Johnson

**PRESENTATIONS AND PROCLAMATIONS**

None

\*Mayor D'Amico said a Work Session Meeting was held today prior to the Regular Meeting. He said they thought the Work Session was going to start immediately after the tour of the new animal shelter. He said the meeting was supposed to start at 4:45 p.m. and said the Work Session started prior to that. He apologized for the Council and said no action was taken during the meeting and the meeting can be viewed online.

**OPEN CALL TO THE PUBLIC**

Mayor D'Amico opened the call to the public.

Barbara Pape spoke about the upcoming Colorado River Republican Women's luncheon to be held at the Chaparral Country Club on March 10th.

Diana Lestat said she is the current Lecturing Knight at the Bullhead City Elks Lodge. She spoke about the upcoming golf tournament fundraising event to be held on April 12th at the Mojave Resort Golf Course in Laughlin.

Brian Ware said he is having a problem in the Brookfield Homes development. He said he lives next door to lot number 230-23-032, and said the lot is owned by Brookfield Homes Development. He said there is a booster pump and a 90 gallon bladder located 18 inches from his property line that runs all night. He asked if a permit was obtained, and asked the Council and staff to address the problem.

Scotty McClure said \$20,000 was given to a certain organization and Mayor D'Amico went on vacation to their house. He said he was not allowed to advertise on the billboard located at the Bullhead Chamber of Commerce because he was not a member, but the city could. He said he is going to contact the Attorney General about it. He said the United States is funding over 400 federal agencies and said some of them need to be shut down. He said he asked the Mohave Valley Daily News to print an article about Senate Bill 1036 and they refuse to.

Mayor D'Amico said he is allowed to speak during call to the public because he was personally attacked. He said he vacationed in the U.S. Virgin Islands and the British Virgin Islands, not Bermuda. He said there are pictures of his vacation posted on social media, and said he has stayed at the same Airbnb for years. He said he would be happy to show the receipts if that would keep people from making ignorant comments.

Harvey Pryor said he is representing Bullhead RC and thanked the city for supporting them. He said they are going to have a trail crawl this Sunday at 1734 Cottontail Lane and invited the public to attend. He said people should stop by when they see them racing at the RC track.

Captain John Birks from the Salvation Army spoke about services they offer. He said they distribute family food boxes on Monday, Wednesday, and Friday. He said Monday, Wednesday, Thursday, and Friday they hand out homeless food bags, clothing vouchers and offer showers. He said they offer free water while they are open and allow people to come into their thrift store if they need to get out of the heat or cold.

Gary Genovese spoke about the Honey Baked Ham fundraiser for the Colorado River Historical Society and Museum and spoke about previous guest speakers they had at the museum.

Eva Genovese spoke about the upcoming Celebrity Cook-Off event to benefit the Bullhead City Foodbank on March 8th at the Chamber of Commerce and the We Care for Animals St. Patrick's Day fundraising event to be held at Mohave Steakhouse on March 16th.

Having no one else present requesting to speak, Mayor D'Amico closed the call to the public.

#### **AGENDA MODIFICATIONS**

None

#### **WAIVER MOTION**

**Vice Mayor Alfonzo made a motion to waive the reading in full of all ordinances and resolutions presented for adoption at this meeting. Council Member Newlin seconded the motion.**

**VOTE: AYES: Alfonzo, Dallman, D'Amico, Head, Newlin, O'Neill, Ring  
NAYS: None ABSENT: None**

#### **MOTION CARRIED**

## **MANAGER'S REPORT**

### **1. Red Light Enforcement Update**

Police Chief Trebes said towards the end of 2024, the police department was receiving complaints about red light runners on Highway 95 between Hancock and Riverview. He said they did one 3 week detail in the area and a handful of details since then. He reported the following traffic statistics relating to the red light enforcement detail: 222 hours were spent on red light enforcement in the area; 181 stops were made; 157 citations were given; 2 collisions; 24 warnings; 13 arrests; and one 20 day impound. He said he believes they are making an impact, and said the number of traffic collisions is down compared to this time last year.

### **2. Spring Sporting Events**

City Manager Cotter said Bullhead City is in the middle of the spring sporting season. He said the Tournament of Champions softball event is taking place this Thursday, Friday, and Saturday at Mohave High School and all the softball fields throughout the city. He said there will be a sporting event taking place every weekend from now through May.

### **3. Summer Camp**

City Manager Cotter said more updates regarding the Summer Camp program will be given by Recreation Superintendent Dave Heath and Senior Recreation Manager Claire Adams at the next council meeting. He said registration will open on April 1st.

## **MAYOR AND COUNCIL MEMBERS' REPORTS ON CURRENT EVENTS**

Council Member O'Neill said he volunteers at Veterans Court and said Cindy Frazille and the Military Moms hand out snack bags to all the veterans in attendance. He thanked Natasha Paggard from Catholic Charities for going above and beyond to help a couple of veterans obtain housing. He said he also volunteers at the Bullhead City Food Bank on Thursday nights. He said the food bank is open on Monday, Wednesday, and Friday and said they give each person approximately 60 pounds of food at each distribution event. He said they are currently serving approximately 200 people at each distribution event, and said they are looking for volunteers.

Council Member Newlin said he attended the Wings and Wildlife on the Colorado River event at the Colorado River Historical Museum. He said event was outstanding and encouraged everyone to visit the museum.

## **ITEMS WITHDRAWN FROM CONSENT AGENDA**

None

## **CONSENT AGENDA**

**Council Member Head made a motion that Item No. 1 on the Consent Agenda be approved in accordance with the reports, certifications and recommendations furnished each Council Member and without further discussion. Vice Mayor Alfonzo seconded the motion.**

**VOTE:** AYES: Alfonzo, Dallman, D'Amico, Head, Newlin, O'Neill, Ring  
NAYS: None ABSENT: None

## **MOTION CARRIED**

Item on the Consent Agenda were approved as follows:

1. Approve the minutes of the February 18, 2025 Regular Council Meeting. (City Clerk Ogden)

## **PUBLIC HEARINGS ON ITEMS PULLED FROM CONSENT AGENDA**

None

## **BOARD/COMMISSION/COMMITTEE APPOINTMENTS**

None

## **PUBLIC HEARINGS ON LIQUOR LICENSE APPLICATIONS**

None

## **ACTION ITEMS**

### **Building, Planning and Zoning Items**

None

### **Bid Awards, Contracts, Intergovernmental Agreement, and Purchases**

2. Discussion and possible action to approve: 1) the purchase of a new RoadSaver RS-3G Domestic 2 Pump PTO Slurry/Micro Surfacing Machine from E.D. Etnyre & Co., of Oregon, Illinois, in the amount of \$477,003.00 plus applicable taxes and freight; 2) authorizing the City Manager or his designee to issue resulting payments; and 3) waiver of competitive bidding pursuant to Section 3.37.030(D) of the Bullhead City Municipal Code as being in the best interest of the City. (Public Works Director Johnson)

Public Works Director Johnson said if approved, the new slurry truck would replace the truck that is currently being used by the Roads Department. She said the truck they are replacing was purchased in 2016. She said staff is asking for this specific truck because it is the same type they have been using since 2015. She said city mechanics already know how to work on them, and said they also have replacement parts in stock. She said if they went with a different truck, they would have to train staff how to use it, the mechanics would have to learn how to work on it, and they would have to order a new stock of parts. She said the truck comes with the following warranty: 2-year/250,000 mile on the chassis; basic warranty 12-month/100,000 miles; and software updates 5-year/100,000 miles.

Mayor D'Amico asked if anyone from the public wanted to speak on this item.

Harvey Pryor asked when the new truck would be delivered. Public Works Director Johnson said the new truck will probably arrive sometime in late August or early September. Mr. Pryor asked what will happen with the old truck when the new one is delivered. Public Works Director Johnson said they will sell the old truck. Mr. Pryor asked if the truck will be sent to Las Vegas for repairs or will city staff be able to make repairs. Public Works Director Johnson said the vendor will make all repairs during the warranty period, and staff will make repairs after the warranty period.

Scotty McClure asked how much the taxes and delivery will cost. Public Works Director Johnson said the truck will be picked up in Wickenburg.

**Council Member Ring made a motion to approve: 1) the purchase of a new RoadSaver RS-3G Domestic 2 Pump PTO Slurry/Micro Surfacing Machine from E.D. Etnyre & Co., of Oregon, Illinois, in the amount of \$477,003.00 plus applicable taxes and freight; 2) authorizing the City Manager or his designee to issue resulting payments; and 3) waiver of competitive bidding pursuant to Section 3.37.030(D) of the Bullhead City Municipal Code as being in the best interest of the City. Vice Mayor Alfonzo seconded the motion.**

**VOTE:** AYES: Alfonzo, Dallman, D'Amico, Head, Newlin, O'Neill, Ring  
**NAYS:** None **ABSENT:** None

#### **MOTION CARRIED**

3. Discussion and possible action to approve the purchase from CXT Precast Concrete Products of Spokane Valley, Washington, for a new Precast Concrete Restroom for the UTV/ATV Trailhead Parking Lot in the amount of \$219,665.39 plus allowable contingency in the amount of \$20,000 for a total cost not to exceed \$239,665.39 and authorize the City Manager or his designee to issue resulting payments on behalf of the City. (Public Works Director Johnson)

Public Works Director Johnson said this a budgeted item, and said the lead time is approximately 5-6 months. She said this item is partially funded by the Arizona State Parks and Trail grant. She said this project was originally put out to bid as a stick-built restroom like the one in Community Park. She said the bids came in very high, and said all bids were rejected so staff looked into a precast restroom. She said there have been questions about an adult changing station and said there is an Arizona statute stating that any public entity using public funds to build a new building must have an adult changing station and if there is room a baby changing station must also be installed.

Mayor D'Amico asked how much of this project the grant will pay for. Assistant City Manager Kajirwa said the city was awarded \$1,398,000 in grant funding. He said almost everything should be covered by the grant, and said they city may have to pay between \$10,000-\$20,000.

Vice Mayor Alfonzo asked if security cameras were going to be installed. Public Works Director Johnson said there are currently no plans to install security cameras. City Manager Cotter said the area is very secluded, and said they may add security cameras in the future.

Mayor D'Amico asked if anyone from the public wanted to speak on this item.

Harvey Pryor said he has visited the area and said he did not see any sewer pipes. He asked if the bathrooms are going to be like a honeypot and required to be emptied. Public Works Director Johnson said all the sewer and water lines are already in the ground.

**Vice Mayor Alfonzo made a motion to approve the purchase from CXT Precast Concrete Products of Spokane Valley, Washington, for a new Precast Concrete Restroom for the UTV/ATV Trailhead Parking Lot in the amount of \$219,665.39 plus allowable contingency in the amount of \$20,000 for a total cost not to exceed \$239,665.39 and authorize the City Manager or his designee to issue resulting payments on behalf of the City. Council Member Dallman seconded the motion.**

**VOTE:** **AYES:** Alfonzo, Dallman, D'Amico, Head, Newlin, O'Neill, Ring  
**NAYS:** None **ABSENT:** None

**MOTION CARRIED**

**Other Business**

4. Discussion and possible action to adopt RESOLUTION NO. 2025R-8 directing staff actions to seek transfer of National Park Service lands not within the Lake Mead National Recreation Area to the City for public benefit. (City Manager Cotter)

City Manager Cotter said the city has been working to take over federally managed lands that lie outside the Lake Mead National Recreation Area. He said the lands are under the jurisdiction of the National Park Service and have remained unused for decades, offer no benefit to the community, and may no longer be desired by the federal agency. He said the city already has existing leases and permits on these lands that include: Heritage Park sublease with Mohave County for lands south of the bridge; Parkway landscaping north of the Parkway and Highway 68; and Parkway landscaping south of the Parkway and Highway 95. He said the city currently does not have a park plan for these lands. He said by bringing the land under city ownership, the city can ensure they are developed in ways that enhance quality of life, create new opportunities, and improve public access.

Mayor D'Amico said this item is part of long-term goals for the city. He said the city did not own any land when he started on the council 10 years ago and now the city owns the land at the Optimum Community Center, the old Mohave Daily Newspaper building, and Veteran's Peninsula. He said a lot of the land in Bullhead City is owned by the federal and state government.

Council Member Newlin said he is in favor of this item and said if this did come to fruition, it would be of great local benefit.

Mayor D'Amico asked if anyone from the public wanted to speak on this item.

Scotty McClure asked who would be responsible for Highway 68 and the traffic signals if the city was awarded the land. City Manager Cotter said Highway 68 would still be controlled by the Arizona Department of Transportation.

**Council Member Dallman made a motion to adopt Resolution No. 2025R-8 directing staff actions to seek transfer of National Park Service lands not within the Lake Mead National Recreation Area to the City for public benefit. Council Member Ring seconded the motion.**

**VOTE:** AYES: Alfonzo, Dallman, D'Amico, Head, Newlin, O'Neill, Ring

NAYS: None ABSENT: None

## **MOTION CARRIED**

5. Update on key State of Arizona legislative activities in 2025 and general areas of focus for the Legislature in the continuing session. (Assistant City Manager Pruitt)

Assistant City Manager Pruitt said Mayor D'Amico did a lot of work to get HB2769, Sovereign Land Transfer to Bullhead City, off the ground. He said the bill is asking for a little over 37 acres of land to be transferred to Bullhead City. He said the land includes the peninsula behind Palo Verde Meadows and the 3 islands located behind the red condominiums. He said this stems from homeowners in the area that are concerned about weed control, fire control, and homeless in the area. He said if the city owned the land, staff would be able to get rid of the weeds and address the homeless issue.

Assistant City Manager Pruitt said there has been a lot of activity regarding zoning and said SB1353 and HB2866 are very similar. He said these bills are trying to put a timeline on building permits. He said if approved, inspections would have to be done in as little as two days. He said the developer would have the opportunity to hire a third party inspector if they were unable to complete the plan review and perform the inspection within the required timeframe. He said there are a lot of elements that are not specified in the bills, and said more thought needs to be given to both bills. He said both bills would take the plan review away from cities and give them to third parties. He said they are watching both bills very closely.

Assistant City Manager Pruitt said SB1013, Municipalities and Counties Fee Increase Vote, reads as follows: The council of the municipality may not levy or impose an increase in any assessment, tax, or fee without a two-thirds majority vote of the council. He said this bill means that to increase a fee, the council must have a vote of at least five in favor. He said they are watching this bill to make sure the city is in compliance with whatever the outcome is.

Assistant City Manager Pruitt said Mayor D'Amico laid the groundwork for Highway 95 State funding. He said last year the city was able to secure some funding to install right turn lanes on Highway 95. He said they are going to work with Representative John Gillette again this year to try to get more funding for additional right turn lanes on Highway 95. He said additional turn lanes will increase public safety and help with the flow of traffic. He said he has a meeting later in the week with Representative Gillette and will keep everyone informed about this item.

Assistant City Manager Pruitt said there is currently a proposal to limit the amount of taxes on food. He said initially the plan was to remove food tax, and said the bill has been revised so the tax will not be above 2 percent. He said if the bill passes, any city that charges more than 2 percent tax on food will have to lower their tax to 2 percent. He said there will be no impact on Bullhead City because there is no food tax. He said they will keep an eye on this bill and keep everyone updated.

Assistant City Manager Pruitt said the state's budget process typically starts at the end of the Legislative Session and said he will keep everyone updated.

Mayor D'Amico said the Arizona State Representatives have worked very well with Bullhead City. He said Representative Leo Biasucci is working with the city on the state land transfer, and said he was very confident the transfer will go through. He said Representative Gillette is going to try to get the city additional funds for more right turn lanes on Highway 95, and said he felt good about the chances of additional funding being granted. He thanked Assistant City Managers Pruitt and Kajirwa for all their work, and said they all work together very well as a team.

City Manager Cotter said a lot of people are asking if the city will be impacted by the ongoing federal cuts. He said staff believe that the federal funding the city has received over the years is fair and appropriate, and said there will not be any waste, abuse, or fraud in any connections with the federal government.

Mayor D'Amico asked if anyone from the public wanted to speak on this item. No one spoke.

**COUNCIL REQUESTED ITEMS**

None

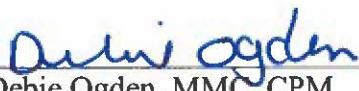
**ADJOURNMENT**

There being no further business to come before the Council, the Mayor declared the meeting adjourned at 6:45 p.m.

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct record of the regular meeting of the City Council of the City of Bullhead City held on the 4th day of March 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 12th day of March 2025.

  
Debie Ogden, MMC, CPM  
City Clerk